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**AGENDA**

September 16, 2019 ♦ 7:00 p.m.  
Wattsburg Area Elementary School

**I. Call to Order – Dr. Andy Pushchak, Board President**

- A. Pledge
- B. Roll Call:
  - Mr. Eric Duda                       Dr. Bill Hallock                       Mr. Josh Paris
  - Mrs. Julie Piekiewicz               Marty Pushchak                       Mrs. Brenda Sandberg
  - Mr. Aaron Snippert                   Mrs. Amanda Thayer-Zacks               Dr. Andy Pushchak
- C. Approve Agenda
- D. Approve minutes from the August 19, 2019 Regular Board Meeting and the September 9, 2019 Work Session.

**II. School Reports**

**III. Guest and Citizen Comments**

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
  - 1. Danny Carter
- C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

**IV. Superintendent’s Report – Mr. Ken Berlin**

**V. Business Administrator’s Report – Mrs. Vicki Bendig**

- A. Treasurer’s Reports
  - [General Fund](#): \$4,609,945.77
  - [Capital Projects](#): \$1,534.23
  - Cafeteria Report:
- B. Bills
  - [Exhibit A1](#) Checks Already Written: \$21,869.48
  - [Exhibit A2](#) Checks Already Written: \$11,110.96
  
  - [Exhibit A3](#) General Fund Bills: \$622,569.70
  - [Exhibit B1](#) Cafeteria Checks Already Written: \$116.00
  - [Exhibit B2](#) Cafeteria Bills: \$14,362.58
  - [Exhibit C2](#) Capital Project Fund Bills: \$943,577.92
  - [Exhibit D](#) SHS Activity Fund Report: \$61,759.61
  - **Motion:** To approve the reports, payments and invoices as presented.

**VI. Legal Advisement – Dr. Andy Pushchak**

- LA – 1 (A) SAP Mental Health Liaison Agreement
  - **Motion:** To approve the SAP Mental Health Liaison Agreement between Northwest Tri-County Intermediate Unit and WASD for the 2019-2020 school year as outlined in [Exhibit E](#).

LA – 2 (A) Agreement for School-Based Peer Support Group for Grieving Children & Adolescents

- **Motion:** To approve the agreement between Caring Foundation and Wattsburg Area School District as outlined in [Exhibit F](#).

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Erie County Technical School Allocation of Resources

- **Motion:** To approve the allocation of resources required to prepare pre-bid documents for a potential renovation of the ECTS. The allocation of resources will be based on the existing capital allocation formula considering the tax valuations of each School District (SD's). The total cost of pre-bid documents is \$675,000 with a proration allocated to each SD as outlined in [Exhibit G](#).

VIII. **Building and Grounds – Mr. Aaron Snippet**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the following utilization of school facilities:
  - Wattsburg Wrestling Club to utilize the WAMS Gymnasium and Locker Rooms for the youth wrestling program Monday through Thursday, 5:30 – 8:00 PM, November 1, 2019 through March 1, 2020 at no cost to the requestor.
  - Seneca HS Football coaches to utilize the high school FB Office and weight room Sundays through October 20, 2019 from 8:00 – 11:00 PM for coaches' meetings at no cost to the requestor.

IX. **Personnel – Mrs. Brenda Sandberg**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the following additions to the Kelly Educational Staffing Substitute List for the 2019-2020 school year.

Samantha Borland	LeeAnn Cortina	Allison Natalo	Lewis Rundall	Leslie Wagner
Michael Brown	John Eisenman	Janet O'Brien	Erin VanDyke	Janine Zaunegger

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Meckenzie Jones (retro-active September 3, 2019) as an addition to the Service Personnel Substitute List for the 2019-2020 school year.

P – 3 (A) Resignation

- **Motion:** To accept the resignation of Serena Anderson, WAMS Teacher effective August 20, 2019.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
  - Amanda Ewanick as WAMS Long-Term Substitute Teacher anticipated for the 2019-2020 school year at Bachelors, Step 2 effective August 21, 2019.
  - Samantha Szoszorek as WAMS Long-Term Substitute Teacher anticipated for the 2019-2020 school year at Masters, Step 1 effective August 23, 2019.<sup>i</sup>
  - Sandra Paulsen as Custodian II, Class B, 180 days/year, 7 hours/day effective August 27, 2019.

- Carolyn Greenawalt as Custodian II, Class B, 205 days/year effective September 10, 2019.

P – 5 (A) Conference Requests

- **Motion:** To approve the following Conference Requests:
  - WASD teachers to attend various Regional In-Service training sessions on October 14, 2019 with permission from their building principal with a total cost not to exceed \$300/building. Funds from professional development.
  - Susan Nolan to attend Classroom Diagnostic Tools (CDT) on October 4, 2019 in Edinboro, PA at an estimated cost of \$133. Funds from Professional Development.
  - Kyle Forte, Don Einhouse, Alyssa Forte, and Betsy Walker to attend REAL Essentials Women's Care Center of Erie County on October 8-9, 2019 in Erie, PA at an estimated cost of \$872.72. Funds from Professional Development.
  - Rhonda Henry and Mary Beth Hengelbrok to attend CDT Training on September 16, 2019 in Edinboro, PA at an estimated cost of \$318.20. Funds from WAMS Substitute and Instructional Travel.
  - Donna Banks to attend CDT New Data Interface on October 4, 2019 in Erie, PA at an estimated cost of \$159.10. Funds from WAMS Substitute and Instructional Travel.
  - Pam Burdick and Traci Steers to attend CDT Updates Web Interface and Diagnostic Category Testing on September 20, 2019 in Edinboro, PA at an estimated cost of \$159.10. Funds from WAMS Substitute and Instructional.
  - Heather Hedderman to attend PA Smart Grant -CS for all K-8 Integrated Model on October 10, 2019, February 10-11, 2020 and May 12, 2020 in Pittsburgh, PA at an estimated cost of \$858.36. Grant funded.
  - Mary Rea to attend 2019 Professional Immunization Seminar on October 25, 2019 in Erie, PA at an estimated cost of \$203.34. Funds from Professional Development.
  - Kim Webb to attend CDT Updates on September 16, 2019 in Edinboro, PA at an estimated cost of \$156.00. Funds from Professional Development.
  - Erin Fonzo and Heather Hedderman to attend Power Library/Access PA Fall Training on October 16, 2019 in Edinboro, PA at an estimated cost of \$266. Funds from Professional Development.
  - Erin Fonzo and Heather Hedderman to attend Share Northwest on October 14, 2019 in Waterford, PA at an estimated cost of \$40. Funds from Professional Development.
  - Ebbie Shores to attend PDE CS for all PA K-8 Integrated Model on October 10, 2019 and May, February 10-11 and May 12, 2020 in Pittsburgh, PA at an estimated cost of \$514.18. Grant funded.
  - Tim Malinowski to attend RCI Fall meeting on October 18, 2019 in Edinboro, PA at an estimated cost of \$13.05. Funds from Professional Development.

P – 6 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit H](#).

X. **Policy – Mrs. Julie Pikiewicz**

PL – 1 (A) Second Reading Policies

- **Motion:** To approve the second reading of the following policies as outlined:
  - 103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices ([Exhibit I](#))
  - 103.1Nondiscrimination – Qualified Student with Disabilities ([Exhibit I2](#))
  - 104 Nondiscrimination/Discriminatory Harassment – Employment Practices ([Exhibit I3](#))
  - 150 Title I – Comparability of Services ([Exhibit I4](#))

- 220 Student Expression/Distribution and Posting of Materials ([Exhibit I5](#))
- 222 Tobacco/Nicotine ([Exhibit I6](#))
- 247 Anti-Hazing ([Exhibit I7](#))
- 249 Bullying/Cyberbullying ([Exhibit I8](#))
- 323 Tobacco/Nicotine ([Exhibit I9](#))
- 707 Use of School Facilities ([Exhibit I10](#))
- 904 Public Attendance at School Events ([Exhibit I11](#))
- 913 Non-school Organizations/Groups/Individuals ([Exhibit I12](#))

XI. **Curriculum – Dr. Bill Hallock**

C – 1 (A) Homebound Instruction

- **Motion:** To approve the Homebound Instruction for the following:
  - A tenth grade SHS student effective August 26, 2019 with an anticipated end date of October 21, 2019.
  - A sixth grade WAMS student effective August 30, 2019 with an anticipated end date of September 20, 2019

XII. **Technology – Mr. Josh Paris**

XIII. **Transportation – Mr. Eric Duda**

T – 1 (A) Durham Bus Driver Additions

- **Motion:** To approve the addition of Terri Baniszewski and Stephanie Peterson to the Durham Bus Drivers 2019-2020 list.

T – 2 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Grade 4 Music Classes	Thursday, November 21, 2019	Warner Theatre	\$420.00	PTO
Select Seneca Band Students	February 6-8, 2020	Bradford High School	\$2,091.00	Student Activities
Select Seneca Band Students	February 13-15, 2020	Thiel College	\$2,456.00	Student Activities
Select Seneca Band Students	March 26-28, 2020	TBD	\$1,615.00	Student Activities
Select Seneca Band Students	April 22-25, 2019	Kalahari Resort, Poconos, PA	\$1,156.00	Student Activities
District Chorus	January 16 - 18, 2020	TBD	\$4,091.00	Student Activities
Regional Chorus	February 27-29, 2019	TBD	\$4,631.00	Student Activities
History of WW II students	Thursday, October 3, 2019	Eldred WWII Museum, Eldred, PA Fox Den Pizzeria, Eldred PA	\$686.00	Student Activities
Grade 10 students	Wednesday, October 9, 2019	Bayfront Convention Center	\$1,282.00	Student Activities
Grade 8 students	Wednesday, October 9, 2019	Bayfront Convention Center	\$900.00	Student Activities
WAMS Lego Robotics Team	Saturday, December 7, 2019	PSU Behrend Junker Center	\$1,282.00	WAMS Transportation
Student Government Students	Thursday, October 17, 2019	Thiel Campus Lutheran/Heritage	\$583.00	Student Activities
Junior/Seniors	Wednesday, November 13, 2019	Pitt Titusville	\$200.00	Student Activities
Grade 6 students	Friday, October 18, 2019	TREC, Erie, PA	TBD	Student Activities

XIV. **Athletic/Extra-Curricular – Mrs. Amanda Thayer-Zacks**

AE – 1 (A) Volunteer List

- **Motion:** To approve the additions to the WASD Volunteer List as outlined.

Sheryl Brown	Bailey Hawley	Phoenix Myers	Autumn Trapp
David Glaspell	Kala Lunger	Nicholas Post	Tara Wetzel

AE – 2 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Todd Talbot, Student Council Advisor effective August 23, 2019.

AE – 3 (A) Extra-Curricular Appointments

- **Motion:** To approve the following Extra-Curricular Appointments for the 2019-2020 school year:
  - Brenda Gregory as 6th Grade Team Leader, Step 4.
  - Pam Burdick as Extra-Mile After-School Math Tutor 5<sup>th</sup> & 6<sup>th</sup> Grade.
  - Jessica Radcliff as WAMS Newspaper Advisor, Step 1.
  - The following tutors for the 2019-2020 school year at the WEA Contractual Rate:

Pam Carson	Mike Grove	Emily Manino	Ray Trejchel
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AE – 4 (A) Athletic Appointments

- **Motion:** To approve Thomas Banks as First Assistant Girls' Basketball Coach, Step 1 for the 2019-2020 school year.

AE – 5 (A) Game Help

- **Motion:** To approve Don Einhouse and Stacey Mattocks as additions to the 2019-2020 Game Help list.

XV. **Miscellaneous**

M – 1 Surplus Items

- **Motion:** To declare the Reading Street books surplus as outlined in [Exhibit J](#).

XVI. **Erie County Technical School – Dr. Bill Hallock**

[Exemplary Students](#)

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**

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<sup>i</sup> Pro-rated for the 2019-2020 school year.